Evaluation Entry System Training (SSG – 1SG / MSG)

Module 6c: NCOER (SSG – 1SG / MSG)

as of 10 June 2015

Agenda

- Accessing Evaluation Entry System (EES)
- Landing Page
- Initiating NCOER
- Administrative Data
- Performance Assessment
- Potential Assessment
- Editing NCOER
- Signing and Submitting NCOER
- Status Tracking

Unclassified

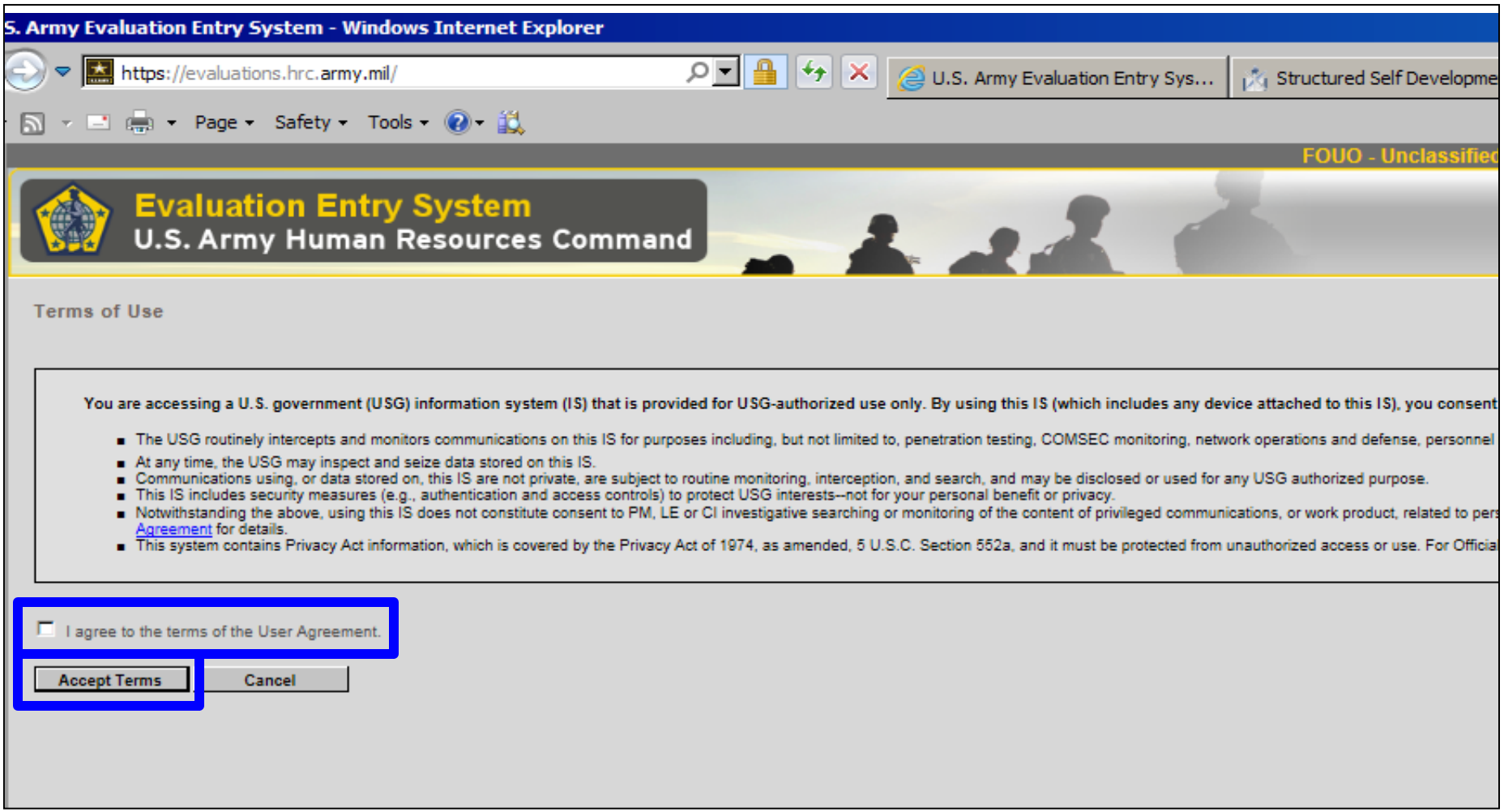
Evaluation Entry System (EES)

https://evaluations.hrc.army.mil/
(EES website)

https://evalentry.hrc.army.mil/
(NCOER training environment)

Unclassified

EES Terms Page


S. Army Evaluation Entry System - Windows Internet Explorer
https://evaluations.hrc.army.mil/
U.S. Army Evaluation Entry Sys...
Structured Self Developme
Page
Safety
Tools
FOUO - Unclassified
Evaluation Entry System
U.S. Army Human Resources Command
Terms of Use
You are accessing a U.S. government (USG) information system (IS) that is provided for USG-authorized use only. By using this IS (which includes any device attached to this IS), you consent
The USG routinely intercepts and monitors communications on this IS for purposes including, but not limited to, penetration testing, COMSEC monitoring, network operations and defense, personnel
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This IS includes security measures (e.g., authentication and access controls) to protect USG interests--not for your personal benefit or privacy.
Notwithstanding the above, using this IS does not constitute consent to PM, LE or CI investigative searching or monitoring of the content of privileged communications, or work product, related to pers
Agreement for details.
This system contains Privacy Act information, which is covered by the Privacy Act of 1974, as amended, 5 U.S.C. Section 552a, and it must be protected from unauthorized access or use. For Officia
I agree to the terms of the User Agreement.
Accept Terms
Cancel

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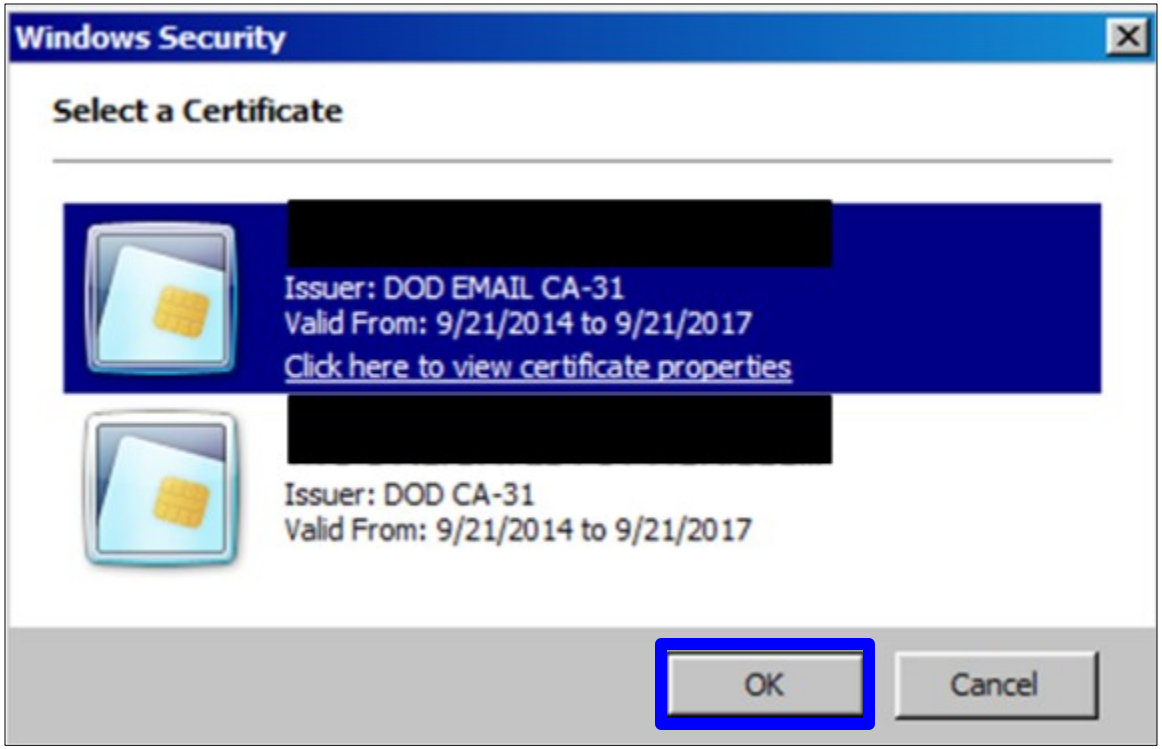
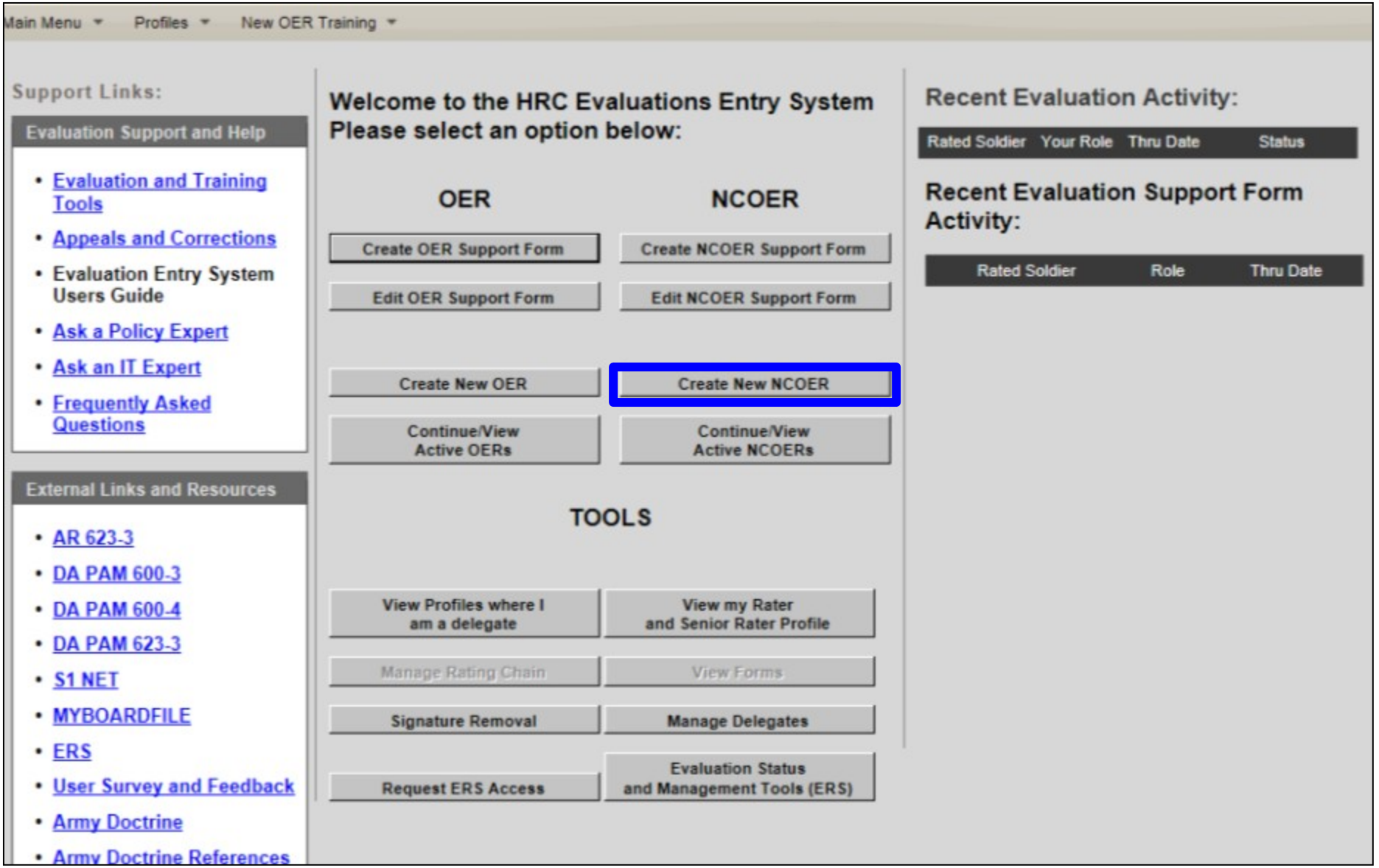
EES Digital Credentials



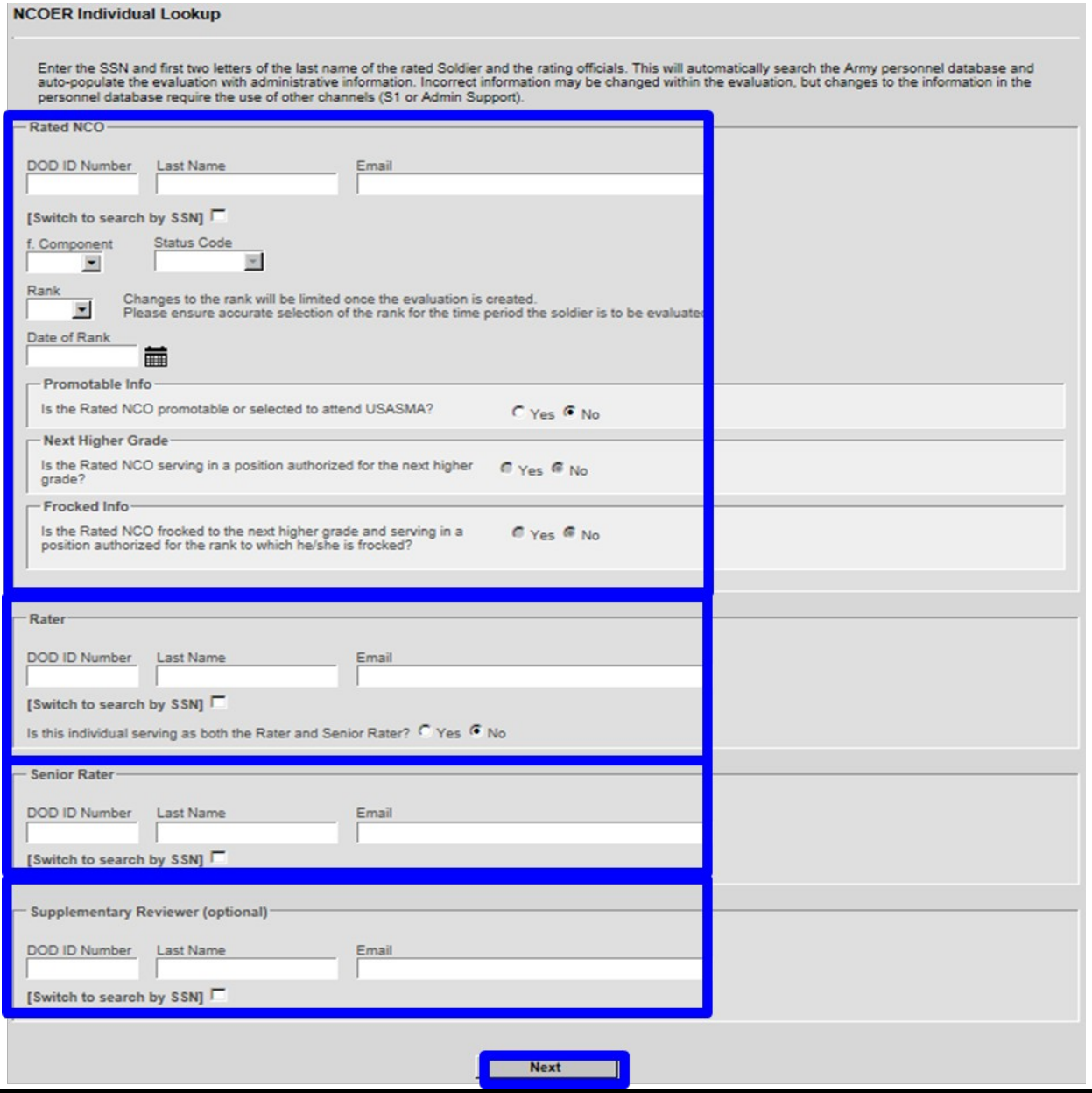
Unclassified

EES Landing Page



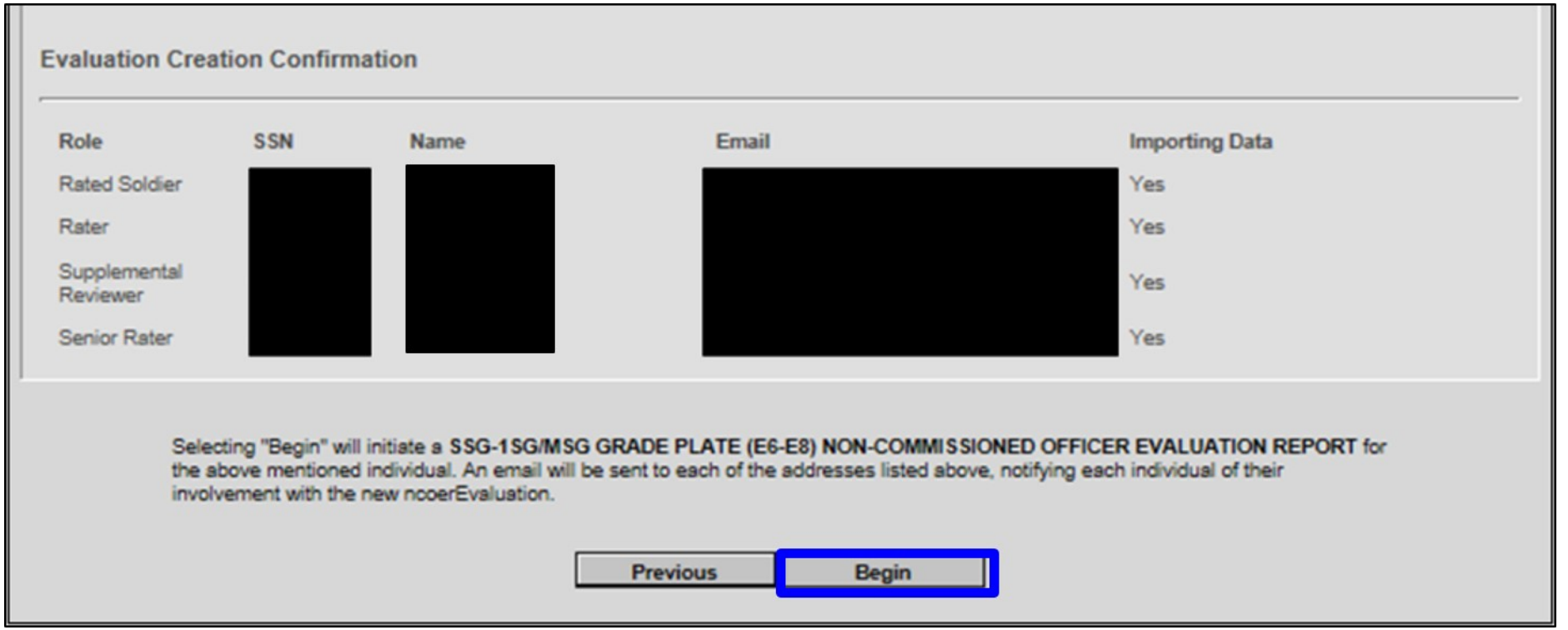
Unclassified

NCOER Creation


NCOER Individual Lookup
Enter the SSN and first two letters of the last name of the rated Soldier and the rating officials. This will automatically search the Army personnel database and auto-populate the evaluation with administrative information. Incorrect information may be changed within the evaluation, but changes to the information in the personnel database require the use of other channels (S1 or Admin Support).
Rated NCO
DOD ID Number
Last Name
Email
[Switch to search by SSN]
f. Component
Status Code
Rank
Changes to the rank will be limited once the evaluation is created.
Please ensure accurate selection of the rank for the time period the soldier is to be evaluate
Date of Rank
Promotable Info
Is the Rated NCO promotable or selected to attend USASMA?
Yes
No
Next Higher Grade
Is the Rated NCO serving in a position authorized for the next higher grade?
Yes
No
Frocked Info
Is the Rated NCO frocked to the next higher grade and serving in a position authorized for the rank to which he/she is frocked?
Yes
No
Rater
DOD ID Number
Last Name
Email
[Switch to search by SSN]
Is this individual serving as both the Rater and Senior Rater?
Yes
No
Senior Rater
DOD ID Number
Last Name
Email
[Switch to search by SSN]
Supplementary Reviewer (optional)
DOD ID Number
Last Name
Email
[Switch to search by SSN]
Next

Unclassified

NCOER Creation Confirmation



Unclassified

Rated NCO's Administrative Data

a. NAME (Last, First, Middle Initial)	b. SSN (or DOD ID No.)	c. RANK	d. DATE OF RANK (YYYYMMDD)	e. PMOSC
SOLDIER, RATED		SSG	20121019	12B3O

f. UNIT, ORG., STATION, ZIP CODE OR APO, MAJOR COMMAND	g. STATUS CODE	h. UIC	i. REASON FOR SUBMISSION
A Co, 2STB, 2BDE, Fort Best, 11111, FC	RA	WAAAAA	03 | Change of Rater

j. PERIOD COVERED		k. RATED MONTHS	l. NON RATED CODES	m. NO. OF ENCLOSURES	n. RATED NCO'S EMAIL ADDRESS (.gov or .mil)
FROM (YYYYMMDD)	THRU (YYYYMMDD)				
20150801	20151217	5		0	@MAIL.MIL

Admin Data

a. Last Name: SOLDIER | First Name: RATED | M.I. | Suffix

b. DOD ID Number ✔ — Clear DoDID

c. Rank: SSG | d. Date of Rank: 20121019

Promotable Info

Is the Rated Soldier promotable and serving in a position authorized for the next higher grade? ○ Yes ◉ No

Next Higher Grade

Is the Rated Soldier serving in a position authorized for the next higher grade? ○ Yes ◉ No

Frocked Info

Is the Rated Soldier frocked to the next higher grade and serving in a position authorized for the rank to which he/she is frocked? ○ Yes ◉ No

e. PMOSC: 12B3O

f. Unit, Org.: A Co, 2STB, 2BDE | Station: Fort Best | Zip or APO: 11111

Major Command: FC - US ARMY FORCES COMMAND

g. Component/Status Code: RA

h. UIC Code: WAAAAA | n. Rated NCO's AKO Email Address: @MAIL.MIL

Must use .gov or .mil

Exit | Next | Save | Go to Signatures | Print Draft

Unclassified

Rated NCO's Administrative Data (cont.)

PART I - ADMINISTRATIVE				
a. NAME (Last, First, Middle Initial) SOLDIER, RATED	b. SSN (or DOD ID No.)	c. RANK SSG	d. DATE OF RANK (YYYYMMDD) 20121019	e. PMOSC 12B3O
f. UNIT, ORG., STATION, ZIP CODE OR APO, MAJOR COMMAND A Co, 2STB, 2BDE, Fort Best, 11111, FC		g. STATUS CODE RA	h. UIC WAAAAA	i. REASON FOR SUBMISSION 03 | Change of Rater

j. PERIOD COVERED		k. RATED MONTHS	l. NON RATED CODES	m. NO. OF ENCLOSURES	n. RATED NCO'S EMAIL ADDRESS (.gov or .mil)
FROM (YYYYMMDD) 20150801	THRU (YYYYMMDD) 20151217	5		0	@MAIL.MIL

Admin Data Continued

i.Reason For Submission	03 | Change of Rater
j.From Date	20150801
Thru Date	20151217
k. Rated Months	5
Rated Days	139
l. Non-Rated Codes	SELECT NON-RATED CODES

Previous | Exit | Next | Save | Go to Signatures | Print Draft

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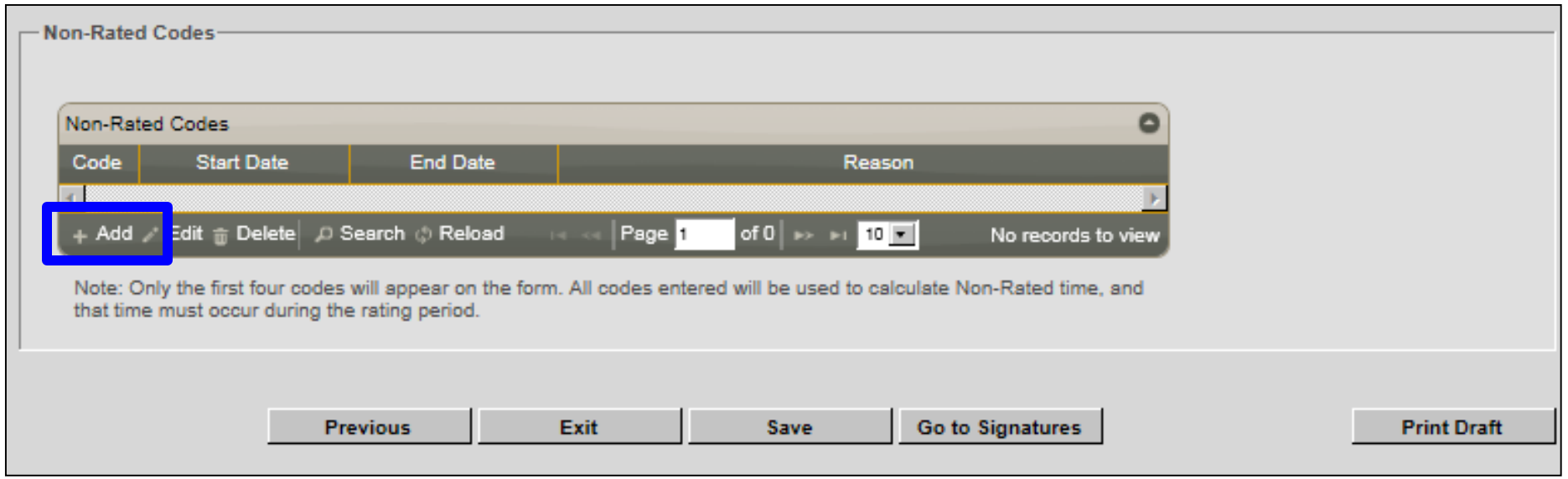
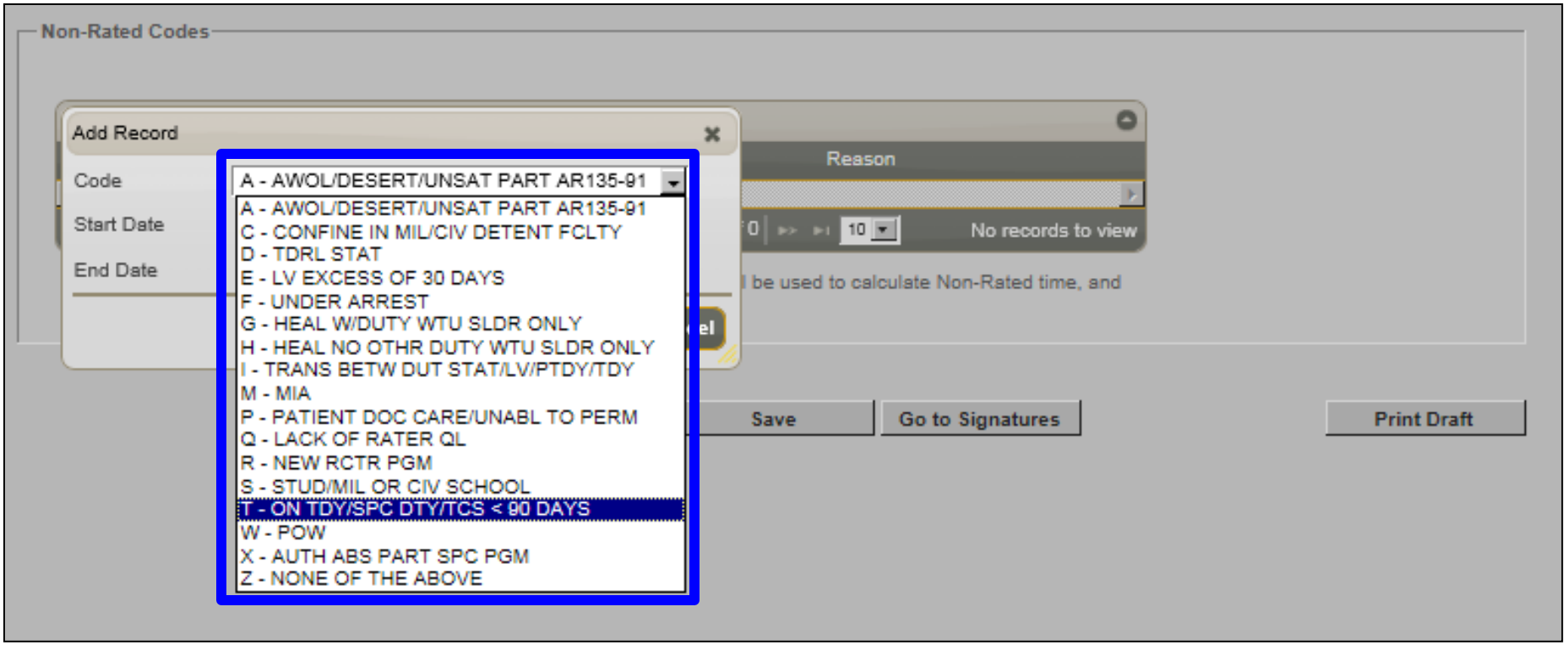
Non-Rated Codes



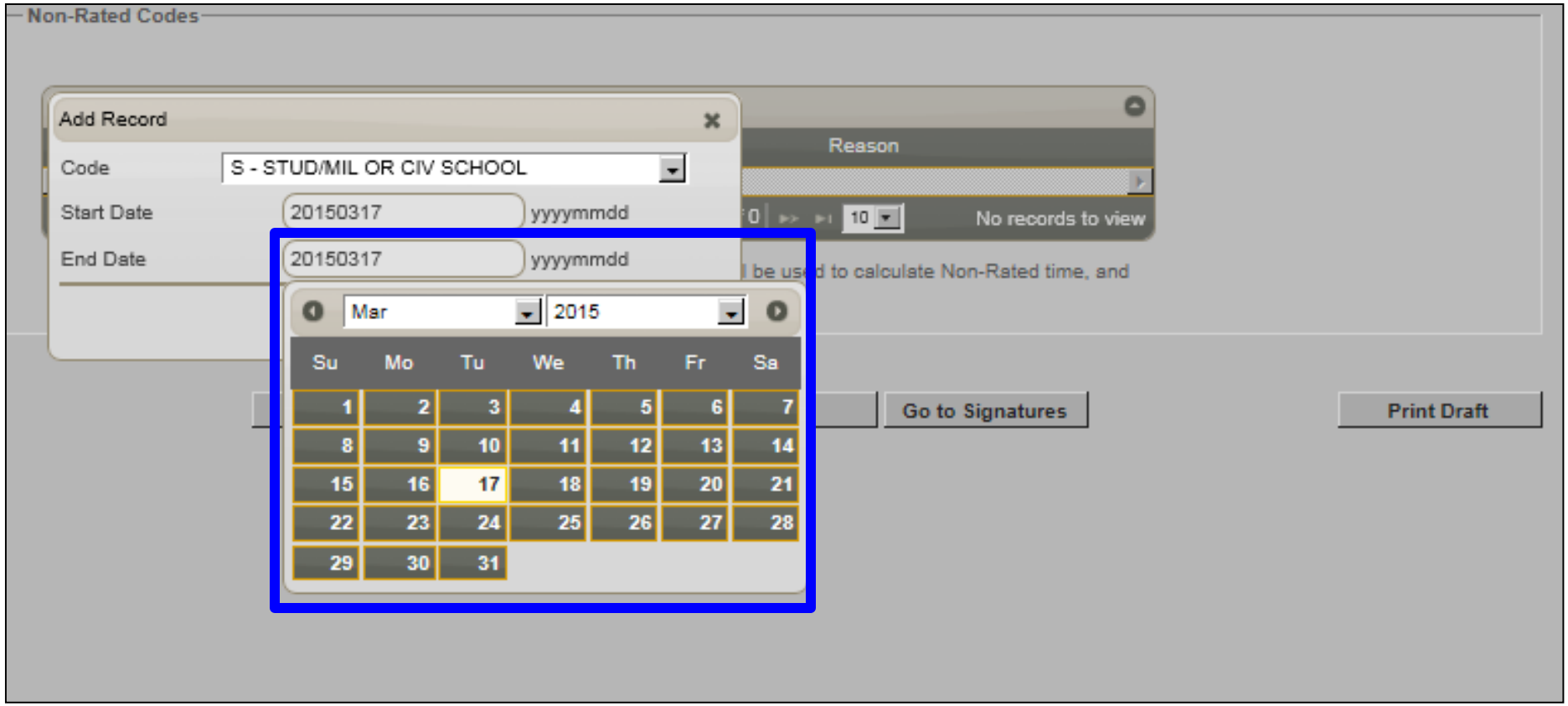
Unclassified

Non-Rated Codes (cont.)


Non-Rated Codes
Add Record
Code
Start Date
End Date
A - AWOL/DESERT/UNSAT PART AR135-91
A - AWOL/DESERT/UNSAT PART AR135-91
C - CONFINE IN MIL/CIV DETENT FCLTY
D - TDRL STAT
E - LV EXCESS OF 30 DAYS
F - UNDER ARREST
G - HEAL W/DUTY WTU SLDR ONLY
H - HEAL NO OTHR DUTY WTU SLDR ONLY
I - TRANS BETW DUT STAT/LV/PTDY/TDY
M - MIA
P - PATIENT DOC CARE/UNABL TO PERM
Q - LACK OF RATER QL
R - NEW RCTR PGM
S - STUD/MIL OR CIV SCHOOL
T - ON TDY/SPC DTY/TCS < 90 DAYS
W - POW
X - AUTH ABS PART SPC PGM
Z - NONE OF THE ABOVE
Reason
No records to view
be used to calculate Non-Rated time, and
Save
Go to Signatures
Print Draft

Unclassified

Non-Rated Codes (cont.)



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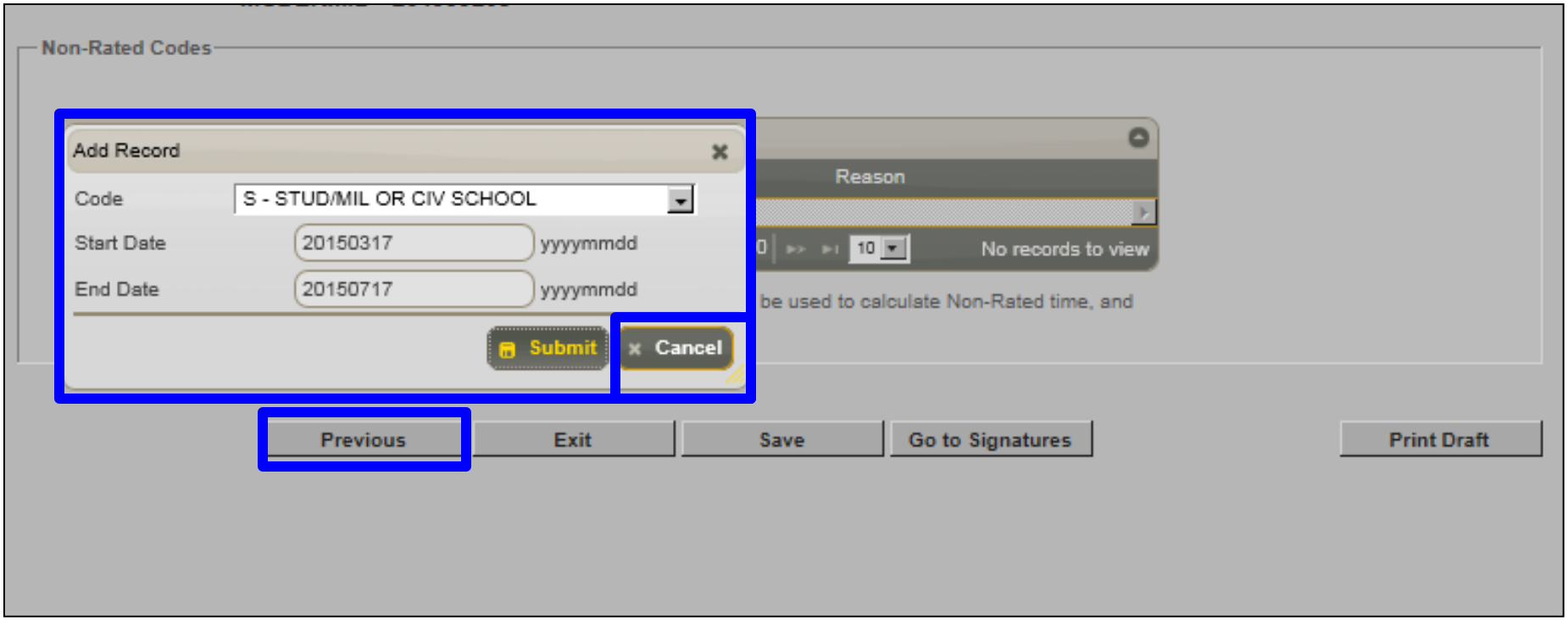
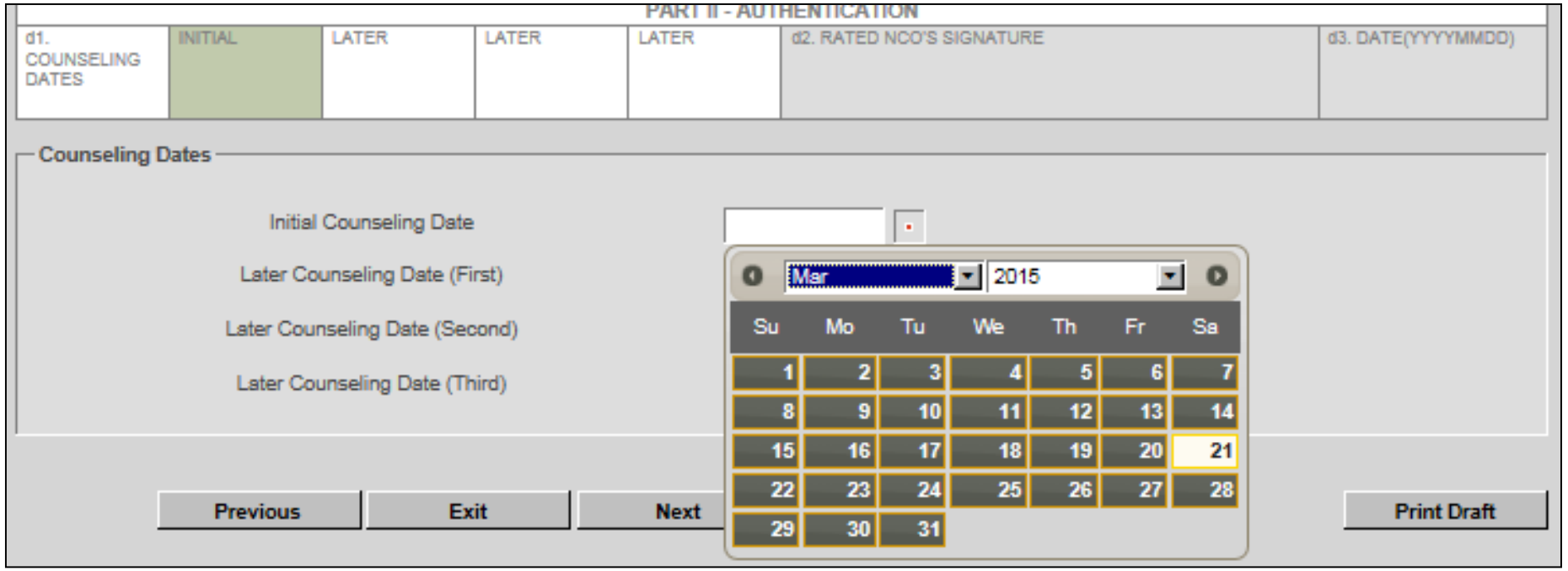
Non-Rated Codes (cont.)



Unclassified

Counseling Dates



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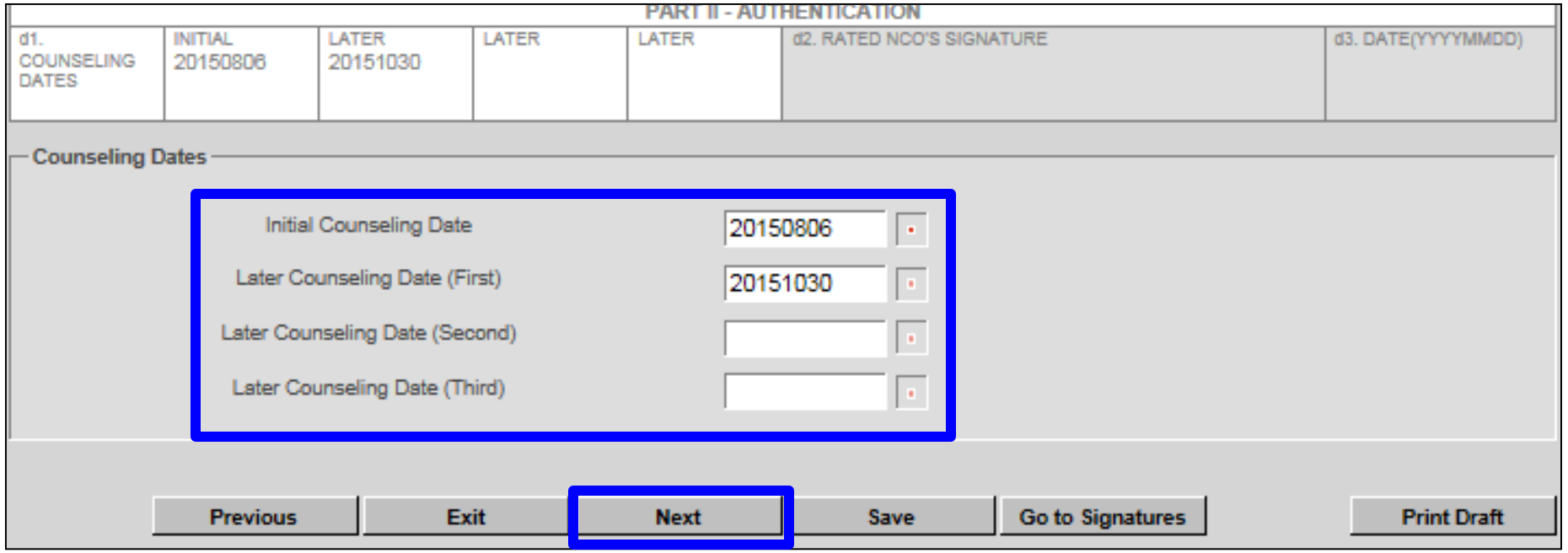
Counseling Dates (cont.)



Unclassified

Check on Learning

1. When will users be able to create and process the DA Form 2166-9 in EES?

2. Ideally who should create a new NCOER in EES?

3. Name one reason why a Rating Official cannot access an NCOER.

4. What form do Rating Officials use to assess the performance and potential of a SSG(P) serving in an authorized SFC position?

Unclassified

Rater

Print For Manual Submission | Exit | Submit to HQDA | Manage Enclosures | Delete

To edit a particular selection, choose the appropriate button below:

Rated Soldier | **Rater** | Senior Rater | Reviewer

Rater Enlisted Advisor | Senior Rater Enlisted Advisor

SSG TO 1SG GRADE PLATE (E6 - E8) NON-COMMISSIONED OFFICER EVALUATION REPORT
For use of this form, see AR 623-3; the proponent agency is DCS, G-1.

See Privacy Act Statement in AR 623-3.

PART I - ADMINISTRATIVE DATA

a. NAME (Last, First, Middle Initial)	b. SSN (or DOD ID No.)	c. RANK	d. DATE OF RANK (YYYYMMDD)	e. PMOSC
SOLDIER, RATED		SSG	20121019	12B3O

f. UNIT, ORG., STATION, ZIP CODE OR APO, MAJOR COMMAND	g. STATUS CODE	h. UIC	i. REASON FOR SUBMISSION
A Co, 2STB, 2BDE, Fort Best, 11111, FC		WAAAAA	03 | Change of Rater

j. PERIOD COVERED		k. RATED MONTHS	l. NON RATED CODES	m. NO. OF ENCLOSURES	n. RATED NCO'S EMAIL ADDRESS (.gov or .mil)
FROM (YYYYMMDD)	THRU (YYYYMMDD)				
20150801	20151217	5		0	@MAIL.MIL

PART II - AUTHENTICATION

a1. NAME OF RATER (Last, First, MI)	a2. SSN (or DOD ID No.)	a3. RATER'S SIGNATURE	a4. DATE
RATER, SOLDIER'S		Why Can't I sign?	

a5. RANK PMOSC ORGANIZATION DUTY ASSIGNMENT	a6. RATER'S EMAIL ADDRESS (.gov or .mil)
2LT, 12A, A Co, 2 STB, 2 BDE, Platoon Leader	@MAIL.MIL

b1. NAME OF SENIOR RATER (Last, First, MI)	b2. SSN (or DOD ID No.)	b3. SENIOR RATER'S SIGNATURE	b4. DATE
RATER, SENIOR			

b5. RANK PMOSC ORGANIZATION DUTY ASSIGNMENT	b6. SENIOR RATER'S EMAIL ADDRESS (.gov or .mil)
1LT, 12A, A Co, 2STB, 2 BDE, Company Commander	@MAIL.MIL

c1. SUPPLEMENTARY REVIEW REQUIRED?	c2. NAME OF SUPPLEMENTARY REVIEWER (Last, First, MI)	c3. RANK PMOSC/BRANCH ORGANIZATION DUTY ASSIGNMENT
(•) Yes ( ) No	REVIEWER, SUPPLEMENTARY	LTC, 12A, HHC, 2STB, 2BDE, Battalion Commander

c4. COMMENTS ENCLOSED?	c5. SUPPLEMENTARY REVIEWER'S SIGNATURE	c6. DATE(YYYYMMDD)	c7. SUPPLEMENTARY REVIEWER'S EMAIL ADDRESS (.gov or .mil)
( ) Yes ( ) No	Click Here to Sign		@MAIL.MIL

RATED NCO: I understand my signature does not constitute agreement or disagreement with the assessments of the rater and senior rater. I further understand my signature verifies that the administrative data in Part I, the rating officials and counseling dates in Part II, the duty description in Part III, and the APFT and height/weight entries in Part IVa and IVb are correct. I have seen the completed report. I am aware of the appeals process of AR 623-3.

d1. COUNSELING DATES					d2. RATED NCO'S SIGNATURE	d3. DATE(YYYYMMDD)
	INITIAL 20150806	LATER 20151030	LATER	LATER		

Unclassified

Rater's Administrative Data

PART II - AUTHENTICATION (Rated NCO's signature verifies NCO has seen completed NCOER Parts I-VI and the administrative data is correct)			
a1. NAME OF RATER (Last, First, MI) RATER, SOLDIER'S	a2. SSN (or DOD ID No.)	a3. RATER'S SIGNATURE	a4. DATE (YYYYMMDD)
a5. RANK PMOSC/BRANCH ORGANIZATION DUTY ASSIGNMENT 2LT, 12A, A Co, 2 STB, 2 BDE, Platoon Leader		a6. RATER'S EMAIL ADDRESS (.gov or .mil) @MAIL.MIL	

Rater Info

a1. Last Name: RATER | First Name: SOLDIER'S | M.I. | Suffix

a2. DOD ID Number ✔

Clear DoDID

a5. Rank: 2LT | PMOSC/Branch: 12A | Organization: A Co, 2 STB, 2 BDE | Duty Assignment: Platoon Leader

a6. Email Address (.gov or .mil): @MAIL.MIL

Must use .gov or .mil

Exit | Next | Save | Go to Signatures | Print Draft

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Duty Description

a. PRINCIPAL DUTY TITLE
PLATOON SERGEANT
b. DUTY MOSC
12B4O
c. DAILY DUTIES AND SCOPE(To include, as appropriate, people, equipment, facilities, and dollars)
o May enter up to seven lines of text; Beginning with action words; Separated by semi-colons.
d. AREAS OF SPECIAL EMPHASIS
o May enter up to two lines of text; Duty Titles; Separated by semi-colon.
e. APPOINTED DUTIES
o May enter up to to two lines of text; Duty Titles; Separated by semi-colon.
Duty Description
a. Principal Duty Title
PLATOON SERGEANT
b. Duty MOSC
12B4O
c. Daily Duties and Scope(To include, as appropriate, people, equipment, facilities, and dollars)
o May enter up to seven lines of text; Beginning with action words; Separated by semi-colons.
d. Areas of Special Interest
o May enter up to two lines of text; Duty Titles; Separated by semi-colon.
e. Appointed Duties
o May enter up to to two lines of text; Duty Titles; Separated by semi-colon.
Previous
Exit
Next
Save
Go to Signatures
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Performance Evaluation

PART IV - PERFORMANCE EVALUATION - PROFESSIONALISM, COMPETENCIES, AND ATTRIBUTES (Rater)

a. APFT Pass/Fail/Profile: PASS Date: 20150717 b. Height: 65 Weight: 140 Within Standard? YES

Comments required for "Failed" APFT, or "Profile" when it precludes performance of duty, and "No" for Army Weight Standards

May enter up to five lines of text.

Performance Evaluation

Pass/Fail/Profile	APFT Date	Height (inches)	Weight (lbs)	Meets Bodyfat Standards
PASS	20150717	65	140	(•) Yes ( ) No

Required Comments (optional with "Pass" rating)

May enter up to five lines of text.

Previous | Exit | Next | Save | Go to Signatures | Print Draft

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Performance Evaluation (cont.)

c. 1) **Character**: (Adherence to Army Values, Empathy, and Warrior Ethos/ Service Ethos and Discipline. Fully supports SHARP, EO, and EEO.) MET STANDARD ○ DID NOT MEET STANDARD ○	o May enter up to eight lines of text and spaces; for example, x3 two-line bullets with a one-line space between them
d. 2) **Presence**: (Military and Professional Bearing, Fitness, Confident, Resilient) FAR EXCEEDED STANDARD ○ EXCEEDED STANDARD ○ MET STANDARD ○ DID NOT MEET STANDARD ○	o May enter up to eight lines of text and spaces; for example, x3 two-line bullets with a one-line space between them
e. 3) **Intellect**: (Mental Agility, Sound Judgment, Innovation, Interpersonal Tact, Expertise) FAR EXCEEDED STANDARD ○ EXCEEDED STANDARD ○ MET STANDARD ○ DID NOT MEET STANDARD ○	o May enter up to eight lines of text and spaces; for example, x3 two-line bullets with a one-line space between them

Performance Evaluation Comments

Character

MET STANDARD ◉ DID NOT MEET STANDARD ○

Character

o May enter up to eight lines of text and spaces; for example, x3 two-line bullets with a one-line space between them

Presence

FAR EXCEEDED STANDARD ○ EXCEEDED STANDARD ○ MET STANDARD ◉ DID NOT MEET STANDARD ○

Presence

o May enter up to eight lines of text and spaces; for example, x3 two-line bullets with a one-line space between them

Intellect

FAR EXCEEDED STANDARD ○ EXCEEDED STANDARD ◉ MET STANDARD ○ DID NOT MEET STANDARD ○

Intellect

o May enter up to eight lines of text and spaces; for example, x3 two-line bullets with a one-line space between them

Previous | Exit | Next | Save | Go to Signatures | Print Draft

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Performance Evaluation (cont.)

f. 4) **Leads**: (Leads Others, Builds Trust, Extends Influence beyond the Chain of Command, Leads by Example, Communicates) FAR EXCEEDED STANDARD ○ EXCEEDED STANDARD ○ MET STANDARD ◉ DID NOT MEET STANDARD ○	o May enter up to eight lines of text and spaces; for example, x3 two-line bullets with a one-line space between them
g. 5) **Develops**: (Creates a positive command/ workplace environment/Fosters Esprit de Corps, Prepares Self, Develops Others, Stewards the Profession) FAR EXCEEDED STANDARD ○ EXCEEDED STANDARD ○ MET STANDARD ◉ DID NOT MEET STANDARD ○	o May enter up to eight lines of text and spaces; for example, x3 two-line bullets with a one-line space between them
h. 6) **Achieves**: (Gets Results.) FAR EXCEEDED STANDARD ○ EXCEEDED STANDARD ○ MET STANDARD ◉ DID NOT MEET STANDARD ○	o May enter up to eight lines of text and spaces; for example, x3 two-line bullets with a one-line space between them

Performance NCO Evaluation Comments Continued

Leads

FAR EXCEEDED STANDARD ○ EXCEEDED STANDARD ○ MET STANDARD ◉ DID NOT MEET STANDARD ○

Leads

o May enter up to eight lines of text and spaces; for example, x3 two-line bullets with a one-line space between them

Develops

FAR EXCEEDED STANDARD ○ EXCEEDED STANDARD ○ MET STANDARD ◉ DID NOT MEET STANDARD ○

Develops

o May enter up to eight lines of text and spaces; for example, x3 two-line bullets with a one-line space between them

Achieves

FAR EXCEEDED STANDARD ○ EXCEEDED STANDARD ○ MET STANDARD ◉ DID NOT MEET STANDARD ○

Achieves

o May enter up to eight lines of text and spaces; for example, x3 two-line bullets with a one-line space between them

Previous | Exit | Next | Save | Go to Signatures | Print Draft

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Overall Performance

PART IV - PERFORMANCE EVALUATION - PROFESSIONALISM, COMPETENCIES, AND ATTRIBUTES (Rater)

i. I currently rate __2__ NCOs in this grade.

FAR EXCEEDED STANDARD	EXCEEDED STANDARD	MET STANDARD	DID NOT MEET STANDARD
○	○	◉	○

j. COMMENTS:

o May enter up to five lines of text and space; for example, x2 two-line bullets with a one-line space between them

Overall Performance

Is this individual serving as both the Rater and Senior Rater? ○ Yes ◉ No

i. No. of NCOs currently rated in this grade: 2

FAR EXCEEDED STANDARD	EXCEEDED STANDARD	MET STANDARD	DID NOT MEET STANDARD
○	○	◉	○

j. Comments

o May enter up to five lines of text and space; for example, x2 two-line bullets with a one-line space between them

Previous | Exit | Next | Save | Go to Signatures | Print Draft

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Check on Learning

1. What is a reason that can prevent the User from entering comments in the APFT block?

2. Is the Rater's assessment constrained?

3. Who can view the Rater's Tendency in EES?

4. Do Raters of SGM / CSMs write their comments in bullet or narrative format?

Unclassified

Senior Rater

Print For Manual Submission | Exit | Submit to HQDA | Manage Enclosures | Delete

To edit a particular selection, choose the appropriate button below:

Rated Soldier | Rater | Senior Rater | Reviewer

Rater Enlisted Advisor | Senior Rater Enlisted Advisor

SSG TO 1SG GRADE PLATE (E6 - E8) NON-COMMISSIONED OFFICER EVALUATION REPORT
For use of this form, see AR 623-3; the proponent agency is DCS, G-1.

See Privacy Act Statement in AR 623-3.

PART I - ADMINISTRATIVE DATA

a. NAME (Last, First, Middle Initial)	b. SSN (or DOD ID No.)	c. RANK	d. DATE OF RANK (YYYYMMDD)	e. PMOSC
SOLDIER, RATED		SSG	20121019	12B3O

f. UNIT, ORG., STATION, ZIP CODE OR APO, MAJOR COMMAND	g. STATUS CODE	h. UIC	i. REASON FOR SUBMISSION
A Co, 2STB, 2BDE, Fort Best, 11111, FC		WAAAAA	03 | Change of Rater

j. PERIOD COVERED		k. RATED MONTHS	l. NON RATED CODES	m. NO. OF ENCLOSURES	n. RATED NCO'S EMAIL ADDRESS (.gov or .mil)
FROM (YYYYMMDD)	THRU (YYYYMMDD)				
20150801	20151217	5		0	@MAIL.MIL

PART II - AUTHENTICATION

a1. NAME OF RATER (Last, First, MI)	a2. SSN (or DOD ID No.)	a3. RATER'S SIGNATURE	a4. DATE
RATER, SOLDIER'S		Why Can't I sign?	

a5. RANK PMOSC ORGANIZATION DUTY ASSIGNMENT	a6. RATER'S EMAIL ADDRESS (.gov or .mil)
2LT, 12A, A Co, 2 STB, 2 BDE, Platoon Leader	@MAIL.MIL

b1. NAME OF SENIOR RATER (Last, First, MI)	b2. SSN (or DOD ID No.)	b3. SENIOR RATER'S SIGNATURE	b4. DATE
RATER, SENIOR			

b5. RANK PMOSC ORGANIZATION DUTY ASSIGNMENT	b6. SENIOR RATER'S EMAIL ADDRESS (.gov or .mil)
1LT, 12A, A Co, 2STB, 2 BDE, Company Commander	@MAIL.MIL

c1. SUPPLEMENTARY REVIEW REQUIRED?	c2. NAME OF SUPPLEMENTARY REVIEWER (Last, First, MI)	c3. RANK PMOSC/BRANCH ORGANIZATION DUTY ASSIGNMENT
(•) Yes ( ) No	REVIEWER, SUPPLEMENTARY	LTC, 12A, HHC, 2STB, 2BDE, Battalion Commander

c4. COMMENTS ENCLOSED?	c5. SUPPLEMENTARY REVIEWER'S SIGNATURE	c6. DATE(YYYYMMDD)	c7. SUPPLEMENTARY REVIEWER'S EMAIL ADDRESS (.gov or .mil)
( ) Yes ( ) No	Click Here to Sign		@MAIL.MIL

RATED NCO: I understand my signature does not constitute agreement or disagreement with the assessments of the rater and senior rater. I further understand my signature verifies that the administrative data in Part I, the rating officials and counseling dates in Part II, the duty description in Part III, and the APFT and height/weight entries in Part IVa and IVb are correct. I have seen the completed report. I am aware of the appeals process of AR 623-3.

d1. COUNSELING DATES					d2. RATED NCO'S SIGNATURE	d3. DATE(YYYYMMDD)
	INITIAL 20150806	LATER 20151030	LATER	LATER		

Unclassified

Senior Rater's Administrative Data

PART II - AUTHENTICATION (Rated Soldier's signature verifies NCO has seen completed NCOER Parts I-VI and the administrative data is correct)			
b1. NAME OF SENIOR RATER (Last, First, Middle Initial) RATER, SENIOR	b2. SSN (or DOD ID No.)	b3. SIGNATURE	b4. DATE
b5. RANK PMOSC ORGANIZATION DUTY ASSIGNMENT 1LT, 12A, A Co, 2STB, 2 BDE, Company Commander		b6. SENIOR RATER'S EMAIL ADDRESS (.gov or .mil) @MAIL.MIL	

Senior Rater Info

b1. Senior Rater's Last Name: RATER
First Name: SENIOR
M.I.:
Suffix:

b2. Senior Rater's DOD ID Number ✔
[Clear DoDID]

b5. Senior Rater's Rank: 1LT

Is the Senior Rater promotable and serving in a position authorized for the next higher grade? ○ Yes ◉ No

Senior Rater's Position: Company Commar
Senior Rater's Organization: A Co, 2STB, 2 BDE

PMOSC/Branch: 12A
b6. Senior Rater's E-mail Address: @MAIL.MIL
Must use .gov or .mil

[Exit] [Next] [Save] [Go to Signatures] [Print Draft]

Unclassified

Potential Assessment

PART VI - SENIOR RATER OVERALL POTENTIAL

a. Select one box representing Rated NCO's potential compared to others in the same grade whom you have rated in your career. I currently senior rate __2__ NCOs in this grade.

- ○ MOST QUALIFIED
- ○ HIGHLY QUALIFIED
- ◉ QUALIFIED
- ○ NOT QUALIFIED

b. COMMENTS:
May enter up to five lines of text in narrative format.

c. List two successive assignments and one broadening assignment (3 - 5 years).

Successive Assignment:	1) Duty Title Only	2) Duty Title Only	Broadening Assignment: Duty Title Only

Sr. Rater Potential Rating

Is a Supplementary Reviewer required? ◉ Yes ○ No

Does the Senior Rater meet minimum rating qualifications to evaluate the rated NCO? ◉ Yes ○ No

Is the Rated NCO available for signature? ○ Yes ○ No ◉ No Response

NCO refuses to sign? ☐ NCO Refuses

Compared Potential — No. of NCOs currently rated in this grade: 2

Rate the Soldier's potential compared with other officers of the same grade.

Most Qualified (24%)	Highly Qualified	Qualified	Not Qualified
	○	◉	○

b. Comments on potential

May enter up to five lines of text in narrative format.

c. Two future successive assignments

Duty Title Only

Duty Title Only

List a broadening assignment

Duty Title Only

Previous | Exit | Next | Save | Go to Signatures | Print Draft

Unclassified

Check on Learning

1. What does the Senior Rater assess?

2. Is the Senior Rater's comments in narrative or bullet format?

3. What can the Senior Rater comment on?

4. How many lines of text can the Senior Rater enter?

Unclassified

Reviewer

Print For Manual Submission | Exit | Submit to HQDA | Manage Enclosures | Delete

To edit a particular selection, choose the appropriate button below:

Rated Soldier | Rater | Senior Rater | Reviewer | Rater Enlisted Advisor | Senior Rater Enlisted Advisor

SSG TO 1SG GRADE PLATE (E6 - E8) NON-COMMISSIONED OFFICER EVALUATION REPORT
For use of this form, see AR 623-3; the proponent agency is DCS, G-1.

See Privacy Act Statement in AR 623-3.

PART I - ADMINISTRATIVE DATA

a. NAME (Last, First, Middle Initial)	b. SSN (or DOD ID No.)	c. RANK	d. DATE OF RANK (YYYYMMDD)	e. PMOSC
SOLDIER, RATED		SSG	20121019	12B3O

f. UNIT, ORG., STATION, ZIP CODE OR APO, MAJOR COMMAND	g. STATUS CODE	h. UIC	i. REASON FOR SUBMISSION
A Co, 2STB, 2BDE, Fort Best, 11111, FC		WAAAAA	03 | Change of Rater

j. PERIOD COVERED		k. RATED MONTHS	l. NON RATED CODES	m. NO. OF ENCLOSURES	n. RATED NCO'S EMAIL ADDRESS (.gov or .mil)
FROM (YYYYMMDD)	THRU (YYYYMMDD)				
20150801	20151217	5		0	@MAIL.MIL

PART II - AUTHENTICATION

a1. NAME OF RATER (Last, First, MI)	a2. SSN (or DOD ID No.)	a3. RATER'S SIGNATURE	a4. DATE
RATER, SOLDIER'S		Why Can't I sign?	

a5. RANK PMOSC ORGANIZATION DUTY ASSIGNMENT	a6. RATER'S EMAIL ADDRESS (.gov or .mil)
2LT, 12A, A Co, 2 STB, 2 BDE, Platoon Leader	@MAIL.MIL

b1. NAME OF SENIOR RATER (Last, First, MI)	b2. SSN (or DOD ID No.)	b3. SENIOR RATER'S SIGNATURE	b4. DATE
RATER, SENIOR			

b5. RANK PMOSC ORGANIZATION DUTY ASSIGNMENT	b6. SENIOR RATER'S EMAIL ADDRESS (.gov or .mil)
1LT, 12A, A Co, 2STB, 2 BDE, Company Commander	@MAIL.MIL

c1. SUPPLEMENTARY REVIEW REQUIRED?	c2. NAME OF SUPPLEMENTARY REVIEWER (Last, First, MI)	c3. RANK PMOSC/BRANCH ORGANIZATION DUTY ASSIGNMENT
(•) Yes ( ) No	REVIEWER, SUPPLEMENTARY	LTC, 12A, HHC, 2STB, 2BDE, Battalion Commander

c4. COMMENTS ENCLOSED?	c5. SUPPLEMENTARY REVIEWER'S SIGNATURE	c6. DATE(YYYYMMDD)	c7. SUPPLEMENTARY REVIEWER'S EMAIL ADDRESS (.gov or .mil)
( ) Yes ( ) No	Click Here to Sign		@MAIL.MIL

RATED NCO: I understand my signature does not constitute agreement or disagreement with the assessments of the rater and senior rater. I further understand my signature verifies that the administrative data in Part I, the rating officials and counseling dates in Part II, the duty description in Part III, and the APFT and height/weight entries in Part IVa and IVb are correct. I have seen the completed report. I am aware of the appeals process of AR 623-3.

d1. COUNSELING DATES	INITIAL	LATER	LATER	LATER	d2. RATED NCO'S SIGNATURE	d3. DATE(YYYYMMDD)
	20150806	20151030				

Unclassified

Reviewer's Administrative Data

PART II - AUTHENTICATION

c1. SUPPLEMENTARY REVIEW REQUIRED?	c2. NAME OF SUPPLEMENTARY REVIEWER (Last, First, Middle Initial)	c3. RANK PMOSC/BRANCH ORGANIZATION DUTY ASSIGNMENT
(•) Yes ( ) No	REVIEWER, SUPPLEMENTARY	LTC, 12A, HHC, 2STB, 2BDE, Battalion Commander

c4. COMMENTS ENCLOSED?	c5. SUPPLEMENTARY REVIEWER'S SIGNATURE	c6. DATE (YYYYMMDD)	c7. SUPPLEMENTARY REVIEWER'S EMAIL ADDRESS (.gov or .mil)
( ) Yes ( ) No			@MAIL.MIL

Supplementary Reviewer Info

c2. Reviewer's Last Name: REVIEWER
First Name: SUPPLEMENTARY
M.I.:
Suffix:

c2. Reviewer's DOD ID Number ✔
[ ] Clear DoDID

c4. Do you wish to provide comments? ( ) Yes ( ) No

c3. Reviewer's Rank: LTC

PMOS/Branch: 12A
Reviewer's Organization: HHC, 2STB, 2BDE
Reviewer's Duty Assignment: Battalion Commanc

c6. Reviewer's E-mail Address: @MAIL.MIL
Must use .gov or .mil

Exit | Next | Save | Go to Signatures | Print Draft

Unclassified

Content Review

Print For Manual Submission | Exit | Submit to HQDA | Manage Enclosures | Delete

To edit a particular selection, choose the appropriate button below:

Rated Soldier | Rater | Senior Rater | Reviewer

Rater Enlisted Advisor | Senior Rater Enlisted Advisor

SSG TO 1SG GRADE PLATE (E6 - E8) NON-COMMISSIONED OFFICER EVALUATION REPORT
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See Privacy Act Statement in AR 623-3.

PART I - ADMINISTRATIVE DATA

a. NAME (Last, First, Middle Initial)	b. SSN (or DOD ID No.)	c. RANK	d. DATE OF RANK (YYYYMMDD)	e. PMOSC
SOLDIER, RATED		SSG	20121019	12B3O

f. UNIT, ORG., STATION, ZIP CODE OR APO, MAJOR COMMAND	g. STATUS CODE	h. UIC	i. REASON FOR SUBMISSION
A Co, 2STB, 2BDE, Fort Best, 11111, FC		WAAAAA	03 | Change of Rater

j. PERIOD COVERED		k. RATED MONTHS	l. NON RATED CODES	m. NO. OF ENCLOSURES	n. RATED NCO'S EMAIL ADDRESS (.gov or .mil)
FROM (YYYYMMDD)	THRU (YYYYMMDD)				
20150801	20151217	5		0	@MAIL.MIL

PART II - AUTHENTICATION

a1. NAME OF RATER (Last, First, MI)	a2. SSN (or DOD ID No.)	a3. RATER'S SIGNATURE	a4. DATE
RATER, SOLDIER'S		Why Can't I sign?	

a5. RANK PMOSC ORGANIZATION DUTY ASSIGNMENT	a6. RATER'S EMAIL ADDRESS (.gov or .mil)
2LT, 12A, A Co, 2 STB, 2 BDE, Platoon Leader	@MAIL.MIL

b1. NAME OF SENIOR RATER (Last, First, MI)	b2. SSN (or DOD ID No.)	b3. SENIOR RATER'S SIGNATURE	b4. DATE
RATER, SENIOR			

b5. RANK PMOSC ORGANIZATION DUTY ASSIGNMENT	b6. SENIOR RATER'S EMAIL ADDRESS (.gov or .mil)
1LT, 12A, A Co, 2STB, 2 BDE, Company Commander	@MAIL.MIL

c1. SUPPLEMENTARY REVIEW REQUIRED?	c2. NAME OF SUPPLEMENTARY REVIEWER (Last, First, MI)	c3. RANK PMOSC/BRANCH ORGANIZATION DUTY ASSIGNMENT
(•) Yes ( ) No	REVIEWER, SUPPLEMENTARY	LTC, 12A, HHC, 2STB, 2BDE, Battalion Commander

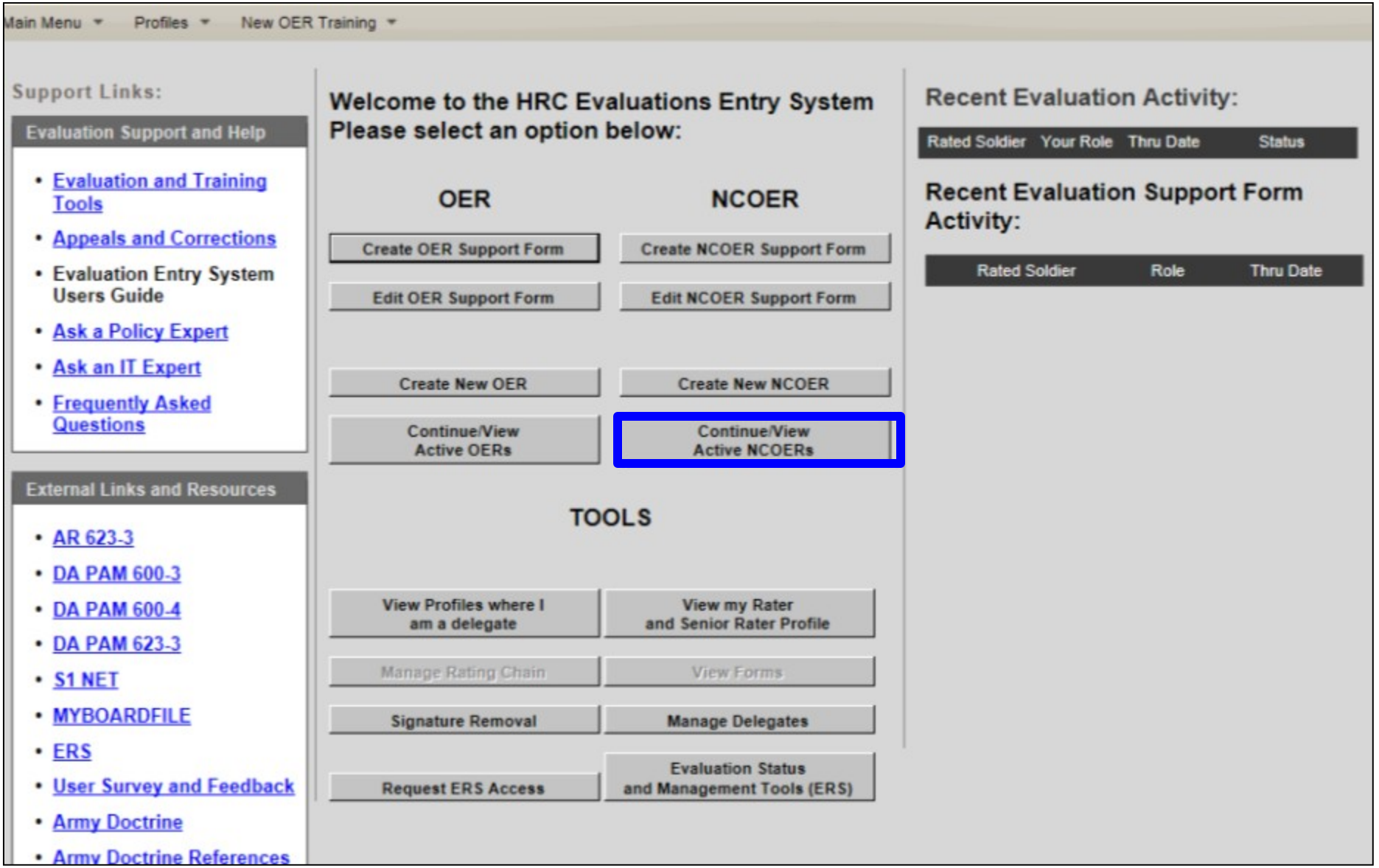
c4. COMMENTS ENCLOSED?	c5. SUPPLEMENTARY REVIEWER'S SIGNATURE	c6. DATE(YYYYMMDD)	c7. SUPPLEMENTARY REVIEWER'S EMAIL ADDRESS (.gov or .mil)
( ) Yes ( ) No	Click Here to Sign		@MAIL.MIL

RATED NCO: I understand my signature does not constitute agreement or disagreement with the assessments of the rater and senior rater. I further understand my signature verifies that the administrative data in Part I, the rating officials and counseling dates in Part II, the duty description in Part III, and the APFT and height/weight entries in Part IVa and IVb are correct. I have seen the completed report. I am aware of the appeals process of AR 623-3.

d1. COUNSELING DATES					d2. RATED NCO'S SIGNATURE	d3. DATE(YYYYMMDD)
	INITIAL 20150806	LATER 20151030	LATER	LATER		

Unclassified

EES Landing Page



Unclassified

Active NCOER List

Rated Soldier Last Name: | Rated Soldier UIC: | Eval ID: | SSN: | DOD ID Number: | OK

CLEAR FILTER

90 items found, displaying 76 to 90.

[First/Prev] 1, 2, 3, **4** [Next/Last]

EvalID	Thru Date	Rated Soldier	Signed?	Rater	Locked?	Signed?	Senior Rater	Signed?	Status	Your Role	Comments
235874	20160318	SOLDIER, RATED SGM	NO	RATER, SOLDIER'S LTC	No	NO	RATER, SENIOR COL	NO	DRAFT	SENIOR RATER	
235872	20151217	SOLDIER, RATED SSG	NO	RATER, SOLDIER'S 2LT	No	NO	RATER, SENIOR 1LT	NO	DRAFT	REVIEWER	
235864	20151110	SOLDIER, RATED SGT	NO	RATER, SOLDIER'S SSG	No	NO	RATER, SENIOR SFC	NO	DRAFT	SENIOR RATER	

Unclassified

Sign / Submit the NCOER

Print For Manual Submission | Exit | Submit to HQDA | Manage Enclosures | Delete

To edit a particular selection, choose the appropriate button below:

Rated Soldier | Rater | Senior Rater | Reviewer | Rater Enlisted Advisor | Senior Rater Enlisted Advisor

SSG TO 1SG GRADE PLATE (E6 - E8) NON-COMMISSIONED OFFICER EVALUATION REPORT
For use of this form, see AR 623-3; the proponent agency is DCS, G-1.

See Privacy Act Statement in AR 623-3.

PART I - ADMINISTRATIVE DATA

a. NAME (Last, First, Middle Initial)	b. SSN (or DOD ID No.)	c. RANK	d. DATE OF RANK (YYYYMMDD)	e. PMOSC
SOLDIER, RATED		SSG	20121019	12B3O

f. UNIT, ORG., STATION, ZIP CODE OR APO, MAJOR COMMAND	g. STATUS CODE	h. UIC	i. REASON FOR SUBMISSION
A Co, 2STB, 2BDE, Fort Best, 11111, FC		WAAAAA	03 | Change of Rater

j. PERIOD COVERED		k. RATED MONTHS	l. NON RATED CODES	m. NO. OF ENCLOSURES	n. RATED NCO'S EMAIL ADDRESS (.gov or .mil)
FROM (YYYYMMDD)	THRU (YYYYMMDD)				
20150801	20151217	5		0	@MAIL.MIL

PART II - AUTHENTICATION

a1. NAME OF RATER (Last, First, MI)	a2. SSN (or DOD ID No.)	a3. RATER'S SIGNATURE	a4. DATE
RATER, SOLDIER'S		Why Can't I sign?	

a5. RANK PMOSC ORGANIZATION DUTY ASSIGNMENT
2LT, 12A, A Co, 2 STB, 2 BDE, Platoon Leader

@MAIL.MIL

b1. NAME OF SENIOR RATER (Last, First, MI)	b2. SSN (or DOD ID No.)	b3. SENIOR RATER'S SIGNATURE	b4. DATE
RATER, SENIOR			

b5. RANK PMOSC ORGANIZATION DUTY ASSIGNMENT
1LT, 12A, A Co, 2STB, 2 BDE, Company Commander

@MAIL.MIL

c1. SUPPLEMENTARY REVIEW REQUIRED?	c2. NAME OF SUPPLEMENTARY REVIEWER (Last, First, MI)	c3. RANK PMOSC/BRANCH ORGANIZATION DUTY ASSIGNMENT
(•) Yes ( ) No	REVIEWER, SUPPLEMENTARY	LTC, 12A, HHC, 2STB, 2BDE, Battalion Commander

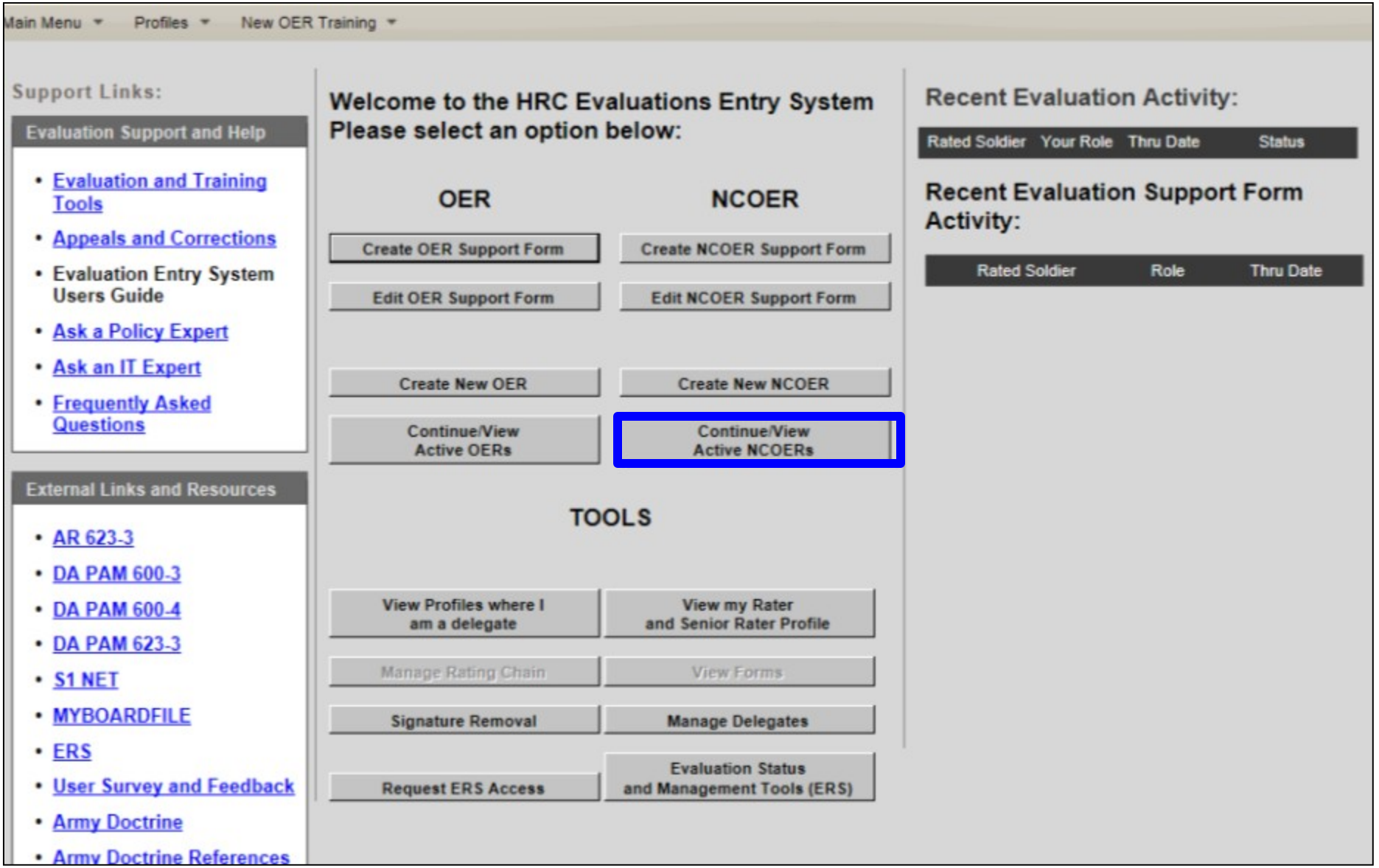
c4. COMMENTS ENCLOSED?	c5. SUPPLEMENTARY REVIEWER'S SIGNATURE	c6. DATE(YYYYMMDD)	c7. SUPPLEMENTARY REVIEWER'S EMAIL ADDRESS (.gov or .mil)
( ) Yes ( ) No	Click Here to Sign		@MAIL.MIL

RATED NCO: I understand my signature does not constitute agreement or disagreement with the assessments of the rater and senior rater. I further understand my signature verifies that the administrative data in Part I, the rating officials and counseling dates in Part II, the duty description in Part III, and the APFT and height/weight entries in Part IVa and IVb are correct. I have seen the completed report. I am aware of the appeals process of AR 623-3.

d1. COUNSELING DATES	INITIAL	LATER	LATER	LATER	d2. RATED NCO'S SIGNATURE	d3. DATE(YYYYMMDD)
	20150806	20151030				

Unclassified

EES Landing Page



Unclassified

Active NCOER List

Rated Soldier Last Name: | Rated Soldier UIC: | Eval ID: | SSN: | DOD ID Number: | OK

CLEAR FILTER

90 items found, displaying 76 to 90.

[First/Prev] 1, 2, 3, **4** [Next/Last]

EvalID	Thru Date	Rated Soldier	Signed?	Rater	Locked?	Signed?	Senior Rater	Signed?	Status	Your Role	Comments
235874	20160318	SOLDIER, RATED SGM	NO	RATER, SOLDIER'S LTC	No	NO	RATER, SENIOR COL	NO	DRAFT	SENIOR RATER	
235872	20151217	SOLDIER, RATED SSG	NO	RATER, SOLDIER'S 2LT	No	NO	RATER, SENIOR 1LT	NO	DRAFT	REVIEWER	
235864	20151110	SOLDIER, RATED SGT	NO	RATER, SOLDIER'S SSG	No	NO	RATER, SENIOR SFC	NO	DRAFT	SENIOR RATER	

Common Status Categories

- Draft – still with unit / has not been submitted to HQDA
- Submitted – unit has submitted to HQDA
- w / Examiner – NCOER has been assigned to an Examiner
- Returned – Examiner returned NCOER to unit for corrections
- Submitted to IPERMS – submitted by HRC to Soldier's Record
- Thru Date Submitted – Last NCOER's Thru Date updated on ERB
- Rejected – HQDA rejected NCOER (mostly duplicate reports)

Unclassified

Check on Learning

1. Can a Rater use EES to check a NCOER's status?

2. When does a NCOER require a Reviewer?

3. Can a Rater submit a NCOER to HQDA?

4. What does the NCOER Status "Return" mean?

Unclassified

Summary

- Accessing EES
- Landing Page
- Initiating NCOER
- Administrative Data
- Performance Evaluation
- Potential Evaluation
- Editing NCOER
- Signing and Submitting NCOER
- Status Tracking

Unclassified

Questions

Ask an IT Expert:
usarmy.knox.hrc.mbx.it-help-desk@mail.mil

Unclassified

Practical Exercise

Scenario 1

Use Team Members' DOD ID for each appropriate role.

Rated NCO				
Rank:	**SSG**		**Zip or APO:**	**54321**
PMOSC:	**42A3O**		**Major Command:**	**US Army Forces Command**
Promotable:	**"No"**		**Component:**	**Regular Army**
Next Higher Grade:	**"No"**		**UIC:**	**WAAAAA**
Frocked Info:	**"No"**		**Reason for Submission:**	**Change of Rater**
Unit Org:	**HHC, 3BDE**		**From Date:**	**20141101**

Rating Officials			
	Rater	**Senior Rater**	**Supplementary Reviewer**
Rank:	**MSG**	**MAJ**	**N/A**
PMOSC:	**42A5O**	**42H**	**N/A**
Unit Org:	**HHC, 3BDE**	**HHC, 3BDE**	**N/A**
Station:	**Fort Wish You Were Here**	**Fort Wish You Were Here**	**N/A**
Duty Assignment:	**BDE S1 NCOIC**	**BDE S1**	**N/A**
Promotable:	**"No"**	**"No"**	**N/A**

Scenario 2

Use Team Members' DOD ID for each appropriate role.

Rated NCO				
Rank:	**SSG**		**Zip or APO:**	**11223**
PMOSC:	**11B3O**		**Major Command:**	**US Army Forces Command**
Promotable:	**"Yes"**		**Component:**	**Regular Army**
Next Higher Grade:	**"No"**		**UIC:**	**WAAAAA**
Frocked Info:	**"No"**		**Reason for Submission:**	**Annual**
Unit Org:	**C CO, 3BN, 2 BDE**		**From Date:**	**20150214**

Rating Officials			
	Rater	**Senior Rater**	**Supplementary Reviewer**
Rank:	**SFC**	**1LT**	**CPT**
PMOSC:	**11B4O**	**11A**	**11A**
Unit Org:	**C CO, 3BN, 2 BDE**	**C CO, 3BN, 2 BDE**	**C CO, 3BN, 2 BDE**
Station:	**Fort Awesome**	**Fort Awesome**	**Fort Awesome**
Duty Assignment:	**Platoon Sergeant**	**Platoon Leader**	**Company Commander**
Promotable:	**"No"**	**"No"**	**"No"**

Unclassified

Scenario 3

Use Team Members' DOD ID for each appropriate role.

Rated NCO				
Rank:	**MSG**		**Zip or APO:**	**54321**
PMOSC:	**92Y5O**		**Major Command:**	**US Army Forces Command**
Promotable:	**"Yes"**		**Component:**	**Regular Army**
Next Higher Grade:	**"No"**		**UIC:**	**WAAAAA**
Frocked Info:	**"No"**		**Reason for Submission:**	**Annual**
Unit Org:	**HHC, 2 BDE**		**From Date:**	**20150312**

Rating Officials			
	Rater	**Senior Rater**	**Supplementary Reviewer**
Rank:	**MAJ**	**MAJ**	**N/A**
PMOSC:	**90A**	**11A**	**N/A**
Unit Org:	**HHC, 2 BDE**	**HHC, 2 BDE**	**N/A**
Station:	**Fort Wish You Were Here**	**Fort Wish You Were Here**	**N/A**
Duty Assignment:	**Brigade S4**	**Brigade XO**	**N/A**
Promotable:	**"No"**	**"No"**	**N/A**

Scenario 4 (Administrative Data)

Use Team Members' DOD ID for each appropriate role.

Rated NCO				
Rank:	**SSG**		**Zip or APO:**	**11223**
PMOSC:	**25U3O**		**Major Command:**	**US Army Forces Command**
Promotable:	**"No"**		**Component:**	**Regular Army**
Next Higher Grade:	**"No"**		**UIC:**	**WAAAAA**
Frocked Info:	**"No"**		**Reason for Submission:**	**Annual**
Unit Org:	**HHC, 1BN, 2BDE**		**From Date:**	**20141208**

Rating Officials			
	Rater	**Senior Rater**	**Supplementary Reviewer**
Rank:	**CPT**	**MAJ**	**N/A**
PMOSC:	**25A**	**11A**	**N/A**
Unit Org:	**HHC, 1BN, 2BDE**	**HHC, 1BN, 2BDE**	**N/A**
Station:	**Fort Awesome**	**Fort Awesome**	**N/A**
Duty Assignment:	**Battalion S6**	**Battalion XO**	**N/A**
Promotable:	**"No"**	**"No"**	**N/A**

Scenario 4 (Parts III, IV & V)

Part III (Rater)			
Block a.	**Battalion S6 NCOIC**		
Block b.	**25U3O**		
Block c.	**May enter up to seven lines of text; Separate Daily Duties by semi-colons**		
Block d.	**May enter up to two lines of text; Areas of Special Emphasis separated by semi-colons**		
Block e.	**May enter up to two lines of text; Appointed Duties separated by semi-colons**		
Part IV (Rater)			
Block a.	**“Pass”**	**“20150820”**	
Block b.	**“Rated NCO’s” HT 71’ / WT 140**	**“Yes”**	**o May enter up to five lines of text**
Block c.	**“Met Standard”**	**o May enter up to eight lines of text arranged into one or two-line bullets separated by a space**	
Block d.	**“Exceeded Standard”**	**o May enter up to eight lines of text arranged into one or two-line bullets separated by a space**	
Block e.	**“Far Exceeded Standard”**	**o May enter up to eight lines of text arranged into one or two-line bullets separated by a space**	
Block f.	**“Exceeded Standard”**	**o May enter up to eight lines of text arranged into one or two-line bullets separated by a space**	
Block g.	**“Exceeded Standard”**	**o May enter up to eight lines of text arranged into one or two-line bullets separated by a space**	
Block h.	**“Exceeded Standard”**	**o May enter up to eight lines of text arranged into one or two-line bullets separated by a space**	
Block i.	**1**	**“Exceeded Standard”**	
Block j.	**o May enter up to five lines of text / space**		
Part V (Senior Rater)			
Block a.	**2**	**“Highly Qualified”**	

Scenario 5 (Administrative Data)

Use Team Members' DOD ID for each appropriate role.

Rated NCO				
Rank:	**SSG**		**Zip or APO:**	**11223**
PMOSC:	**31B3O**		**Major Command:**	**US Army Forces Command**
Promotable:	**"No"**		**Component:**	**Regular Army**
Next Higher Grade:	**"No"**		**UIC:**	**WAAAAA**
Frocked Info:	**"No"**		**Reason for Submission:**	**Change of Rater**
Unit Org:	**HHC, 4 STB, 4BDE**		**From Date:**	**20150117**

Rating Officials			
	Rater	**Senior Rater**	**Supplementary Reviewer**
Rank:	**SFC**	**1LT**	**CPT**
PMOSC:	**31B4O**	**31A**	**25A**
Unit Org:	**HHC, 4 STB, 4BDE**	**HHC, 4 STB, 4BDE**	**HHC, 4 STB, 4BDE**
Station:	**Fort Awesome**	**Fort Awesome**	**Fort Awesome**
Duty Assignment:	**Platoon Sergeant**	**Platoon Leader**	**Company Commander**
Promotable:	**"No"**	**"No"**	**"No"**

Scenario 5 (Parts III, IV & V)

Part III (Rater)			
Block a.	Squad Leader		
Block b.	31B3O		
Block c.	May enter up to seven lines of text; Separate Daily Duties by semi-colons		
Block d.	May enter up to two lines of text; Areas of Special Emphasis separated by semi-colons		
Block e.	May enter up to two lines of text; Appointed Duties separated by semi-colons		
Part IV (Rater)			
Block a.	“Pass”	“20150920”	
Block b.	“Rated NCO’s” HT 70’ / WT 140	“Yes”	o May enter up to five lines of text
Block c.	“Met Standard”	o May enter up to eight lines of text arranged into one or two-line bullets separated by a space	
Block d.	“Exceeded Standard”	o May enter up to eight lines of text arranged into one or two-line bullets separated by a space	
Block e.	“Far Exceeded Standard”	o May enter up to eight lines of text arranged into one or two-line bullets separated by a space	
Block f.	“Exceeded Standard”	o May enter up to eight lines of text arranged into one or two-line bullets separated by a space	
Block g.	“Met Standard”	o May enter up to eight lines of text arranged into one or two-line bullets separated by a space	
Block h.	“Met Standard”	o May enter up to eight lines of text arranged into one or two-line bullets separated by a space	
Block i.	3	“Met Standard”	
Block j.	o May enter up to five lines of text / space		
Part V (Senior Rater)			
Block a.	3	“Qualified”	

Scenario 6 (Administrative Data)

Use Team Members' DOD ID for each appropriate role.

Rated NCO				
Rank:	**MSG**		**Zip or APO:**	**23142**
PMOSC:	**13B5O**		**Major Command:**	**US Army FORSCOM Command**
Promotable:	**"No"**		**Component:**	**Regular Army**
Next Higher Grade:	**"No"**		**UIC:**	**WAAAAA**
Frocked Info:	**"No"**		**Reason for Submission:**	**Annual**
Unit Org:	**HHB, 2 FA BN, 1BDE**		**From Date:**	**20150117**

Rating Officials			
	Rater	**Senior Rater**	**Supplementary Reviewer**
Rank:	**MAJ**	**LTC**	**N/A**
PMOSC:	**13A**	**13A**	**N/A**
Unit Org:	**HHB, 2 FA, 1BDE**	**HHB, 2 FA, 1BDE**	**N/A**
Station:	**Fort Here**	**Fort Here**	**N/A**
Duty Assignment:	**Battalion S3**	**Battalion Commander**	**N/A**
Promotable:	**"No"**	**"No"**	**N/A**

Scenario 6 (Parts III, IV & V)

Part III (Rater)			
Block a.	Battalion OPs NCOIC		
Block b.	13B5O		
Block c.	May enter up to seven lines of text; Separate Daily Duties by semi-colons		
Block d.	May enter up to two lines of text; Areas of Special Emphasis separated by semi-colons		
Block e.	May enter up to two lines of text; Appointed Duties separated by semi-colons		
Part IV (Rater)			
Block a.	“Pass”	“20150715”	
Block b.	“Rated NCO’s” HT 71’ / WT 140	“Yes”	o May enter up to five lines of text
Block c.	“Met Standard”	o May enter up to eight lines of text arranged into one or two-line bullets separated by a space	
Block d.	“Exceeded Standard”	o May enter up to eight lines of text arranged into one or two-line bullets separated by a space	
Block e.	“Far Exceeded Standard”	o May enter up to eight lines of text arranged into one or two-line bullets separated by a space	
Block f.	“Far Exceeded Standard”	o May enter up to eight lines of text arranged into one or two-line bullets separated by a space	
Block g.	“Exceeded Standard”	o May enter up to eight lines of text arranged into one or two-line bullets separated by a space	
Block h.	“Far Exceeded Standard”	o May enter up to eight lines of text arranged into one or two-line bullets separated by a space	
Block i.	1	“Far Exceeded Standard”	
Block j.	o May enter up to five lines of text / space		
Part V (Senior Rater)			
Block a.	4	“Most Qualified”	